



ENRICH PERSONAL DEVELOPMENT LIMITED

**Directors' Report
and
Audited Financial Statements
for the year ended 31st December, 2018**

黎應森會計師事務所
SAM LAI & CO.
Certified Public Accountants
Hong Kong

ENRICH PERSONAL DEVELOPMENT LIMITED
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER, 2018

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Enrich Personal Development Limited
(Incorporated in Hong Kong and Limited by Guarantee)
Report of the Directors

The directors have pleasure in presenting their annual report and audited financial statements of the Entity for the year ended 31st December, 2018.

Principal Activities

During the year, the Entity continued to provide practical training on financial literacy and communication courses to migrant domestic workers.

The State of the Entity's Affairs

The state of the Entity's affairs as at 31st December, 2018 are set out in the financial statements on page 5 to 9.

Directors

The directors of the Entity during the year and up to the date of this report were:-

Daisy Dic Sze TAM-DIERS	
Abhishek RAWAT	
Annelotte Jorien WALSH	
Christine Marie KAUTZKY	
Gitanjali Prem HARJANI	
Timothy Patrick CAREY	
Megan Haarbauer PILLSBURY	(Appointed on 10th July, 2018)
Martin John ALLEN	(Appointed on 8th January, 2019)
Thomas POULLAOUEC	(Appointed on 8th January, 2019)
Lui Luna CHAN	(Appointed on 8th January, 2019)

According to the Articles 60(a) and 61 of the Article of Association of the Entity, all of the present directors retire every 3 years, and being eligible, offer themselves for re-election. A director shall not be eligible for re-election if such Director has held office for a continuous period of six years.


Management Contracts

No contracts concerning the management and administration of the whole or any substantial part of the business of the Entity were entered into or existed during the year.

Auditor

The auditor, Messrs. Sam Lai & Co., shall retire but, being eligible, offer themselves for re-appointment.

On behalf of the Board of Directors



Chairman (Daisy Dic Sze TAM-DIERS)
Hong Kong, 12th March, 2019



**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
ENRICH PERSONAL DEVELOPMENT LIMITED**

(Incorporated in Hong Kong and Limited by Guarantee)

Opinion

We have audited the financial statements of Enrich Personal Development Limited (“the Entity”) set out on pages 5 to 9, which comprise the statement of financial position as at 31st December, 2018, and the income statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the financial statements of the Entity are prepared, in all material respects, in accordance with the Hong Kong Small and Medium-Sized Entity Financial Reporting Standard (“SME-FRS”) issued by the Hong Kong Institute of the Certified Public Accountants (“HKICPA”) and have been properly prepared in compliance with the Hong Kong Companies Ordinance.

Basis for Opinion

We conducted our audit in accordance with Hong Kong Standards on Auditing (“HKSA”) and with reference to PN 900 (Revised) *Audit of Financial Statements Prepared in Accordance with the Small and Medium-Sized Entity Financial Reporting Standard* issued by the HKICPA. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the HKICPA's *Code of Ethics for Professional Accountants* (“the Code”), and we have fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

The directors are responsible for other information. The other information comprises the information included in the directors' report, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the Directors and Those Charged with Governance for the Financial Statements

The directors are responsible for the preparation of financial statements in accordance with the SME-FRS issued by the HKICPA and the Hong Kong Companies Ordinance, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Entity or to cease operations, or have no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. This report is made solely to you, as a body, in accordance with section 405 of the Hong Kong Companies Ordinance, and for no other purpose. We do not assume responsibility towards or accept liability to any other person for the contents of this report.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with HKSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with HKSAs, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.

Auditor's Responsibilities for the Audit of the Financial Statements (Cont'd)

- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



SAM LAI & CO.

Certified Public Accountants

Hong Kong, 12th March, 2019

Enrich Personal Development Limited
(Incorporated in Hong Kong and Limited by Guarantee)
Income Statement
for the year ended 31st December, 2018

	Note	<u>2018</u> HK\$	<u>2017</u> HK\$
INCOME			
Donation Income		251,009.64	249,055.46
Funding Income		2,490,725.95	2,024,063.66
Other Income	3	139,074.73	108,788.50
		<u>2,880,810.32</u>	<u>2,381,907.62</u>
LESS: EXPENDITURE			
Advertising and Leaflet		1,200.00	3,641.45
Auditor's Remuneration		6,500.00	4,500.00
Bank Charges		5,560.69	3,377.26
Computer Expenses		29.10	-
Consulting Fee		29,640.00	129,250.00
Design & Layout		163,834.00	10,200.00
Events		121,225.70	44,507.68
Insurance		8,342.31	10,341.63
Internet and Web Hosting		6,574.00	7,810.19
Local Traveling		11,975.96	9,909.49
MPF Contribution		88,525.55	66,729.38
Overseas Traveling		6,212.75	18,965.89
Postage & Delivery		300.00	768.40
Program Development & References		200.00	4,000.00
Refreshment		122,003.41	70,384.00
Registration Fees		6,161.98	10,560.12
Rental Expenses		165,000.00	162,000.00
Secretarial Fee		4,405.00	2,123.70
Staffs Salary		1,695,636.00	1,252,890.15
Stationery, Supplies & Printing		33,968.70	47,858.03
Sundry Expenses		44,933.78	48,794.70
Telephone		9,241.00	13,532.00
Training Fee		209,850.00	212,443.00
Utilities		13,151.26	11,022.34
Venue Rental		48,524.10	48,926.00
		<u>2,802,995.29</u>	<u>2,194,535.41</u>
Surplus for the Year		<u>77,815.03</u>	<u>187,372.21</u>

The accompanying Accounting Policies and Explanatory Notes form an integral part of these financial statements.




Enrich Personal Development Limited
(Incorporated in Hong Kong and Limited by Guarantee)
Statement of Financial Position
As at 31st December, 2018

	Note	2018 HK\$	2017 HK\$
Current Assets			
Cash & Bank Balances		1,542,796.29	1,744,332.60
Account Receivables		284,448.90	-
Other Receivables		9,501.06	11,082.79
Deposits		30,456.00	27,456.00
		<u>1,867,202.25</u>	<u>1,782,871.39</u>
Current Liabilities			
Accruals & Other Payables		(23,300.74)	(16,784.91)
		<u>(23,300.74)</u>	<u>(16,784.91)</u>
Net Assets		<u>1,843,901.51</u>	<u>1,766,086.48</u>
Accumulated Funds			
Reserve Fund	6	142,806.85	142,806.85
General Fund	6	1,701,094.66	1,623,279.63
		<u>1,843,901.51</u>	<u>1,766,086.48</u>

Approved on behalf of the Board by :



 Director (Daisy Dic Sze TAM-DIERS)



 Director (Abhishek RAWAT)

The accompanying Accounting Policies and Explanatory Notes form an integral part of these financial statements.



Enrich Personal Development Limited
(Incorporated in Hong Kong and Limited by Guarantee)
Notes to the Financial Statements
for the year ended 31st December, 2018

1. Entity Information

The Entity is a company incorporated in Hong Kong and limited by guarantee. The Entity's registered office is located at Room 501, Prosperous Building, 48 Des Voeux Road Central, Hong Kong.

The principal activity of the Entity during the year was provide practical training on financial literacy and communication courses to migrant domestic workers.

2. Summary of Accounting Policies

The Entity qualifies for the reporting exemption as a small guarantee company under section 359(1)(a) for the Hong Kong Companies Ordinance (Cap. 622). The Entity is therefore entitled to prepare and present its financial statements in accordance with the Small and Medium-sized Entity Financial Reporting Standard (the "SME-FRS") issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA").

The financial statements comply with the SME-FRS and have been prepared under the accrual basis of accounting and on the basis that the Entity is a going concern.

The measurement base adopted is the historical cost convention.

The following are the specific accounting policies that are necessary for a proper understanding of the financial statements :

a. Revenue Recognition

- i) Donation income is recognised when donation is received.
- ii) Funding income is recognised when funding is received, or when expectation of an impending receipt of funding is established with certainty and all documentation formalities to receive it are completed.
- iii) Other income, including course fee income is recognised when it is received or services are rendered.

b. Foreign Exchange

The reporting currency of the Entity is Hong Kong Dollars, which is the currency of the primary economic environment in which the Entity operates.

Foreign currency transactions are converted at the exchange rate applicable at the transaction date. Foreign monetary items are translated into Hong Kong Dollars using exchange rates applicable at the end of reporting period. Gains and losses on foreign exchange are recognised in the income statement.

c. Impairment of Assets

Internal and external sources of information are reviewed at the end of each reporting period to identify indications that assets may be impaired or an impairment loss previously recognised no longer exists or may have decreased. If any such indication exists, the asset's recoverable amount is estimated. The recoverable amount of an asset is the higher of its fair value less costs to sell and value in use. An impairment loss is recognised in the statement of comprehensive income whenever the carrying amount of an asset exceeds its recoverable amount.



Enrich Personal Development Limited
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Notes to the Financial Statements
for the year ended 31st December, 2018

2. Summary of Accounting Policies (Cont'd)

c. Impairment of Assets (Cont'd)

An impairment loss is reversed if there has been a change in the estimates used to determine the recoverable amount and which results in an increase in the recoverable amount. A reversal of impairment losses is limited to the asset's carrying amount that would have been determined had no impairment loss been recognized in prior years. Reversals of impairment losses are credited to the statement of comprehensive income in the year in which the reversals are recognised.

d. Leases

Leases where substantially all the risks and rewards of ownership of assets are not transferred to the lessee are accounted for as operating leases. Annual rents applicable to such operating leases are charged to the income statement on a straight-line basis over the lease term.

e. Account and Other Receivables

Account and other receivables are stated at estimated realizable value after each debt has been considered individually. Where the payment of a debt becomes doubtful a provision is made and charged to the income statement.

f. Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and on hand and short-term, highly liquid investments that are readily convertible into known amounts of cash and which are subject to an insignificant risk of changes in value, having been within three months of maturity at acquisition.

g. Retirement Benefit Costs

The Entity operates a defined contribution Mandatory Provident Fund retirement benefits scheme in Hong Kong (the "MPF Scheme") under the Mandatory Provident Fund Schemes ordinance, for those employees who are eligible to participate in the MPF Scheme. Contributions are made based on a percentage of the employees' basic salaries and are charged to the income statement as they become payable in accordance with the rules of the MPF Scheme. The Entity's employer contributions vest fully with the employees when contributed into the MPF Scheme.

3. Other Income

	<u>2018</u>	<u>2017</u>
	HK\$	HK\$
Course Fee Income & Others	139,074.73	108,788.50



Enrich Personal Development Limited
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Notes to the Financial Statements
for the year ended 31st December, 2018

4. Directors' Remuneration

None of the directors received or will receive any fees or emoluments in respect of their services to the Entity during the year.

5. Taxation

No provision for Hong Kong Profits Tax has been made in the financial statements as the Entity is a charitable institution under Section 88 of the Inland Revenue Ordinance (Chapter 112) and is therefore exempted from taxes levied under this Ordinance.

6. Changes in Equity

	<u>Reserve</u> <u>Fund</u> HK\$	<u>General</u> <u>Fund</u> HK\$	<u>Total</u> HK\$
Balance as at 31st December, 2017	142,806.85	1,623,279.63	1,766,086.48
Surplus for the Year	-	77,815.03	77,815.03
Balance as at 31st December, 2018	<u>142,806.85</u>	<u>1,701,094.66</u>	<u>1,843,901.51</u>

7. Commitment under Operating Lease

The Entity had contracted with the landlord for the following future minimum lease payments:

	<u>2018</u> HK\$	<u>2017</u> HK\$
Not Later than One Year	170,748.00	25,660.00
Later than One Year	<u>142,290.00</u>	-
	<u>313,038.00</u>	<u>25,660.00</u>

8. Approval of Financial Statements

These financial statements were authorised for issue by the Company's Board of Directors on 12th March, 2019.

9. Limited by Guarantee

The Entity was incorporated as a company limited by guarantee and not having a share capital. If the Entity shall be wound up, every member who at the date of the winding-up is a member of the Entity and every person who ceases to be a member within a period of one year before such date, shall be liable to the debts, liabilities, and the costs of winding-up of the Entity, such amount being limited to the extent of HK\$100.

